

**ST. BEDE'S EPISCOPAL CHURCH
REQUEST FOR OUTREACH FUNDS**

Agency/Project Name _____

Contact Person _____

Address _____

Telephone _____ Fax _____ E-mail _____

Provide a brief description of this project, including whether St. Bede's parishioners will be involved, and how the funds will be used. Please be as complete and specific as possible within **one page**.

Amount requested _____ **Date needed** _____

Please submit the latest financial statements and/or annual reports with your request.

Is funding from other sources being applied for? Please provide details.

Additional information which will help us understand and appreciate your work. (50 words or less)

Signature _____

Position _____ Date _____

You will be notified of the date on which the Outreach Grants Committee will consider your request. We urge that someone from your agency/project attend the meeting to provide additional details and answer questions.

Submission Process:

We recommend that applications be submitted as an email attachment to the Outreach Committee Chairperson, Jim Leehan at jimleeahan@msn.com. They will then be transmitted to Committee members. Please attach financial statements etc. as well.

If you are unable to submit your proposal or addendums by email 8 copies should be mailed to:

St. Bede's Outreach Grants Committee
St. Bede's Episcopal Church
1601 South St. Francis Drive
Santa Fe, NM 87505

Grant Application Deadlines:

February 1 May 1 October 1 December 1